**Home and School Association, Lord Aylmer Elementary
Minutes –April 11, 2017**

**Attendance: Terri Cameron, Angele Duval-Belanger, Jennifer Leblanc, Melanie Beaudoin, Charlene Morrison, Natalie Filiou, Jackie Levere, Pamela Birkett, Jennifer Ouellette, Karren Mercer, Debi Brown, Ambra Dickie, Debi Brown**

**Regrets: Erin Routliffe, Lianne Pickard, Diane Corcoran, Zeina Saikali, Kim Perrier, Andrea Beaudoin, Jennifer Piercey, Lynn Ladouceur, Kim Kourtsidis, Eldon Keon**

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| **Item** | **Discussion** | **Action** |
| **Welcome and attendance** |  | Terri Cameron acting as secretary for this meeting. |
| **Approval of Minutes from March 14/17** |  **Approved by Karren Mercer / Terri Cameron** |  |
| **Approval of Agenda** | **Approved by Angele Duval-Belanger/Karren Mercer** |  |
| **Treasurer's Report** | **Charlene submits report** | * Literacy week – this is being tracked at each campus. Winning class last year $10.00.
* **ACTION:** this year’s amount – to be confirmed.
* Friday Pizza days – every 2nd Friday at the senior campus starting April 21st.
* **ACTION:** Melanie to get information from Boston Pizza on what they can offer H&S LA (Hadley using them).
* **ACTION:** Karren to contact Subway to see what they can offer H&S LA on opposing pizza days.
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| **Report from Governor's Board Meeting** | **School supplies were the main agenda item** | Status Quo - decision made to remain with the established list  |
| **QFHSA – AGM – April 29th, 2017**  | **Information provided by Melanie via email to members** | Is anyone interested in attending? * Information provided by Debi Brown that **H&S LA is not in good standings with the association** therefore will not be able to vote at this business meeting and can only observe. Clarification to her comment provided: missing paperwork/bank account information.
* **ACTION:** Charlene will provide the information this week (April 11-17)
* No members volunteered to attend. Debi will be attending this meeting.
* **ACTION:** Debi to provide a verbal debrief after the meeting
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| **Discussions Items and Requests for Funding:** |  |  |
| 1. **Chromebooks classroom project**
 | VOTE: Secret ballot and email  | * Yes to project- 13 present and others by email prior to the meeting.
* **ACTION:** A cheque in the amount of $11,920.00 to be provided to Mr. Keon by the end of June. The Chromebooks will be in place for September (new school year).
* Labels identifying H&S LA are to be added to the Chromebooks to identify our contribution.
* **ACTION**: Karren to provide article on being ‘tech savy’ for those interested.
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| 1. **Dairy Queen Ice Cream Cakes –**

 **April 21 – May 5th, for Mother’s Day.** | **Angele Duval-Belanger main contact for this fundraiser**  | * Angele spoke with Lucie at Dairy Queen Aylmer and the cakes (theme: garden or jewelry box) will be available until June 1st for pick-up. Flavour is the standard white/chocolate with fudge in the middle. Gluten-Free is available upon request at time of purchase.
* The cost of the cake is $19.99 and $5.00 will go to H&S LA.
* Each child will receive a log sheet to which they will identify who has bought a cake (money up front).
* A receipt will be provided to the child to give to the purchasers around May 8th, 2017, in order for the pick-up of the pre-paid cake.
* **Contest in cake sale: 10 cakes = 1 free cake**
* **ACTION:** Information flyer to be sent home on Thursday, April 20th, 2017
* **ACTION:** Karren to order H&S LA stamp
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| 1. **Update Outdoor School Project**
 | **Angele Duval-Belanger in charge of subcommittee****“Bringing Fun Back to the Yard”** | * Spreadsheet provided with a breakdown of costs and suggestions for Phase 1.
* Phase 1 cost $3,612.08 (containers included)
* All in attendance voted and by email previous to meeting: yes
* **ACTION:** Jennifer Ouellette to research storage container for each campus. Example of cost: price at Costco: $549 with delivery – 712 foot capacity.
* Padlock required for each container.
* **ACTION:** Karren to create poster for the dance identifying the yard project “bring fun back to the yard” (play on words).
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| 1. **Spring Dance - Friday May 5th**
 | **Theme: “Dancing through the decades”**  | * **Jennifer Ouellette, Karren Mercer, Pamela Birkett**  have taken care of all the planning for the dance: theme, popcorn to sell during the evening; glow bracelets; juice/pop; gift cards (prizes for best costumes); photo booth; decorations, etc.
* Suggestion by Melanie – child to provide a list of favourite songs in their chosen decade prior to the dance.
* **ACTION:** Terri to provide a frame wide enough for 2 kids and light in weight. To be black.
* **ACTION:** volunteer sheet circulated throughout the meeting and parent volunteers will be needed as well.
* **ACTION:** need **twinkle lights** (in H&S room), need **ladder**, need **tie wraps**, need glow sticks
* **ACTION:** Jennifer purchase the glow sticks; inventory of drinks (currently in H&S room)
* **ACTION:** information flyerto be sent to parents on Tuesday, April 18th, 2017
* **ACTION:** Melanie to have the dance advertised on the school’s REMIND app.
* **ACTION:** Debi to provide coloured dot stickers for the back of the classroom chairs to help with the returning of the chairs as part of the clean-up.
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| 1. **Kindergarten Open House**
 | **Date confirmed: May 26th, 2017** | * Karren and Jennifer O. to represent H&S LA and provide snacks of juice and granola bars.
* **ACTION:** items to purchase once numbers are confirmed for attendance.
* **ACTION:** Charlene to confirm numbers.
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| 1. **End of Year BBQ**
 | **Date: Thursday June 8th, 2017 4:00pm-7:00pm**M&Ms reservedRy-Js reserved: choices to be confirmedDunk tank secured | * Melanie has secured RY-Js for the event.
* Price: $2,034.00 for dunk tank ($299.00); inflatable zipline; giant slide/bouncy castle or obstacle course; bouncy/slide; animal Tike-zone
* **ACTION:** Melanie to acquire prices for obstacle course; giant slide; bouncy castle
* **ACTION:** Melanie to set-up a sub-committee for this event.
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| 1. **By-Laws**
 | **Still in draft version**  | * No confirmation from Melanie on when these will be provided.
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| 1. **Elections for May 2017**
 | 1. **President** – 2 years (M Beaudoin)- For vote
2. **Vice President** – 2 years (A Beaudoin) - For vote
3. **Treasurer** – 2 years (C Morrison) –

For vote1. **Membership Coordinator** – 2 years (K Mercer) – For vote
2. **Media** – 2 years (N Filou) - For vote
3. **Secretary** – 1 year (Diane Cochrane)
4. **Volunteer Coordinator** – 1 year (Jen Ouellette)
 | * Voting will be at the beginning of the meeting and only those in attendance will be allowed to vote. NO EMAIL VOTES!
* Those running:
	+ For President:
		- Melanie Beaudoin
		- Karren Mercer
	+ For Vice-President:
		- Angele Duval-Belanger
		- Jennifer Ouellette
	+ For Treasurer:
		- Charlene Morrison
		- Pamela Birkett
	+ For Media:
		- Natalie Filou
	+ For Membership Coordinator:
		- No one identified
	+ For Volunteer Coordinator:
		- Ambra Dickie
	+ For Secretary:
		- Ambra Dickie
		- Diane Cochrane (to be confirmed)
* Debi will “run” the election. Each person identified for candidacy must do a little speech (2-3 minutes) to the committee prior to voting.
* **ACTION:** Melanie to send an email to committee identifying those running in the election and only those **in attendance can vote**.
* **ACTION:** If interested in running, name must be put forward by April 28th, 2017.
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| **Round Table** |  | * Charlene: Spirit ware (clothing) for the teachers. To be brought forward as an item in September.
* Jennifer: Stackers/chairs. Bring forward to next meeting.
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| **Next meeting** |  | **Thursday, May 11th, 2017** |

**Carry forward items: Events for April/May – Fundraisers:**

**1 -Paint night – kid/parent paint night. Pam to get more information. Melanie to find out if school is available for Friday April 21st**

**2- Movie night – looking at having a movie afternoon on a Saturday or Sunday at Aylmer Cinema. Melanie to call Aylmer Cinema and set this up.**